

Nomination Guidelines for Coordinators

Nomination deadlines:

- Winter semester: 1st April until 1st May
- Summer semester: 1st October until 1st November

Application deadlines:

- Winter semester: 15th May
- Summer semester: 15th November

How to nominate:

1. Please only use the attached Excel form for nominations. We cannot accept nominations in any other form.
2. The necessary information from your students are:
 - Surname
 - First Name
 - Date of Birth
 - E-Mail address
 - Study programme at home
 - Level of Studies
 - Semester (eg. Summer; Winter or whole year)
 - Desired study programme at Bayreuth (see program list in nomination form)
3. Send the completed nomination form to:
incoming-exchange@uni-bayreuth.de
4. The University of Bayreuth will confirm the nomination and send out the application information to you and your students.

Thank you for your help!

We look forward to welcoming your students with us!

Your Mobility Team

International Office
University of Bayreuth