

## Internship in the Order Management Department

At MAN, we develop the leaders of tomorrow. We believe in nurturing young talents by granting them real responsibilities right from the start. With around 500 dedicated individuals working for MAN in Scandinavia, you won't be fetching coffee or sitting on the sidelines – you will be taking on real obligations that matter. Your contributions will ripple through our entire working chain, making you an essential part of our success. You have the opportunity to hone your skills in communication, both within the company and with our cherished customers. Your growth is our mission. Let's drive the future together.

### Tasks and Responsibilities:

- Preparation and maintenance of important analytical data
- Direct contact with Suppliers, Customers and authorities
- Creation of relevant documents
- Recruitment and onboarding of successor Trainees
- Ad-hoc tasks
- Building guidelines and developing effective working processes

### Skills and Qualifications:

- Studies in business administration, economics, logistics or similar
- Strong analytical skills, systematic approach and interest to work with numbers
- Highly motivated to take on new challenges at MAN in Norway
- Great communication skills in English (verbal and written), other languages are a plus
- Previous experience with Microsoft 365 and SAP is a plus

### What we offer:



20.000 NOK  
monthly salary



Flexible  
working hours



Earn 2 days  
vacation per month



Cafeteria  
(Co-paid)



Corporate  
benefits

The duration of the internship will be 6-7 months starting in February 2024.

Send your application documents in one PDF-File until 15.11.2023.

The application documents must include:

- Resumé
- Cover letter
- Up-to-date Certificate of Enrollment
- Transcript of records from your university
- Certificates from previous internships or work (optional)

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