[Organization Letterhead]

[Date]

[Recipient Name]

[Recipient Title/Position]

Dear [Recipient Name],

Subject: Letter of Support for Grant Application titled [Insert Project Title]

I am writing on behalf of [Organisation Name] to express our support for your grant application submitted in collaboration with [Other Grant Applicants’ Names] for the [Grant Name]. I have read through the project proposal and strongly recommend the funding.

Sincerely,

[Name]

[Title/Position]

[Organization Name]

[Contact Information]